

13 May 2025



**BRAMHALL**  
HIGH SCHOOL

Dear Parents and Carers

The safety and wellbeing of pupils, staff and visitors is a main priority at Bramhall High School. To achieve this, we conduct regular drills so everyone knows what to do during a critical incident that may require evacuation (such as in the event of fire) or invacuation (such as in the event of a school lockdown).

Our next practice for school lockdown is WEDNESDAY 14 MAY 2025 after 2pm. This is an 'announced' practice providing an opportunity for pupils and staff to become familiar with warning systems, discuss the school plan, and 'walk through' actions to be taken in the event of a real emergency. To prepare for this, all pupils in Y7-Y10 have been informed of the date and had an introductory assembly. Anxious children and those with complex needs have had additional preparation. There are no external examinations planned to take place at the time of the announced drill.

For reasons of security, our school plan for emergencies is not shared outside of school, however, it is robust and includes a 'heat map' of the school site - recognising potential points of entry/egress - and potentially vulnerable times of day – such as arrival and departure time/breaks and lunches.

The plan also covers regular and comprehensive communication with parents and carers. You play a pivotal role in school safety. To ensure pupils follow the safest (and practised) plan, and to prevent telephone lines into/out of school becoming blocked, it is imperative that parents and carers:

- Ensure school has up to date telephone numbers and email addresses.
- Monitor phone/email for communications from school.
- Be assured that, during a real lockdown situation, school will issue communications every 15 minutes (situation permitting).
- Do not come to school premises/grounds during a lockdown.
- Do not issue contrary advice to children (as this could jeopardise their safety).
- Do not communicate directly with children (as this could block vital communication with emergency services).

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Good  
Provider

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We will notify parents and carers 10-15 minutes before a drill. The message will be: *'The school is about to do a lockdown drill. This is just a TEST. There is no need to panic, and no need to contact school or your child'*.

At the end of a lockdown drill, parents and carers will receive this message: *'The lockdown drill has ended. This was just a TEST. There is no need to panic, and no need to contact school or your child'*.

In the unlikely event of a real lockdown, you will receive the following message: *'The school is in lockdown. There is no need to panic, please do not contact school or your child and do not come to school. There will also be a live banner placed on our school website which will state the same message. You will be updated every 15 minutes (situation permitting) and will be informed once the situation has ended, and school has returned to normal.*

If school goes into lockdown, please do not discuss the event on social media, as this may spread false information and cause panic.

As previously stated, your support is vital and much appreciated. Please help us keep everyone in the school community safe by reminding your child:

- Not to use their mobile phones during a lockdown. (We do appreciate it is instinctive to want to call home when we are worried but, for the reasons previously outlined, this must not happen.)
- To remain as calm as possible; panic and noise may prevent their hearing advice/warning signals and could alert an intruder to their presence.
- Take practices seriously; practice will help reduce anxiety and worry.
- Follow the plan and act immediately on the warning signal.

Thank you for your continued support in safeguarding children. If you have any concerns or questions, please do not hesitate to contact our Designated Safeguarding Lead, Ms Janet Kennedy : [safeguarding@bramhallhigh.stockport.sch.uk](mailto:safeguarding@bramhallhigh.stockport.sch.uk)

Yours faithfully

Paul Williams

Headteacher



RESPECT RESILIENCE EXCELLENCE



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