**Personal statement template**

**Introduction**

1. **Introduction:** Start with a few sentences about who you are, your current studies, and your academic or career interests.
2. **Motivation:** Mention what motivates you to pursue further education or training in your chosen area, briefly hinting at any long-term goals.

**Body Paragraph 1: Academic Interests and Achievements**

1. **Subject Focus:** Explain what subjects or topics interest you most and why, especially if they relate to your intended studies or career.
2. **Achievements:** Share relevant academic achievements, such as high grades, awards, or projects that you’re proud of.
3. **Skills Gained:** Highlight any particular skills you’ve developed through these studies, like critical thinking, creativity, or problem-solving.
4. **Work experience –** what skills did you acquire on work experience.

**Body Paragraph 2: Extracurricular Activities and Personal Qualities**

1. **Activities and Hobbies:** Discuss any extracurricular activities, hobbies, or volunteer work that reflect your interests or values. Include clubs, sports, or personal projects that showcase your enthusiasm and commitment.
2. **Personal Qualities:** Describe qualities that make you a strong candidate, such as leadership, resilience, teamwork, or curiosity.
3. **Growth and Development:** Explain how these experiences have prepared you for the next stage, whether that’s college, a vocational program, or an apprenticeship.

**Body Paragraph 3: Career Goals and Future Aspirations**

1. **Long-Term Goals:** Outline what you hope to achieve in the future. Connect your studies or training to your career ambitions if possible.
2. **Plan to Achieve Goals:** Briefly mention how your post-16 education or training will help you gain the skills and knowledge to reach these goals.

**Conclusion**

1. **Final Thoughts:** Reinforce your enthusiasm for your chosen path and commitment to learning or training.
2. **Positive Closing:** End on a confident note, emphasizing your eagerness to make a positive impact and grow through the opportunities ahead.