



BRAMHALL
HIGH SCHOOL
CAREERS

Year 11 - Interview skills



TRAFFORD &
STOCKPORT
COLLEGE GROUP

Bramhall High School

Interview Techniques Presentation 2024



TRAFFORD
COLLEGE



THE
CHEADLE
COLLEGE



MARPLE
SIXTH FORM
COLLEGE



STOCKPORT
COLLEGE



Why Conduct an Interview?

Assess if it is a good fit: Goals, Values,
Personality **align?**



Evaluate **Communication Skills**

Learn About **Personal Qualities**

Clarify Information

Give Applicants a Chance to Shine: Interviews offer applicants a platform to showcase their unique qualities and enthusiasm for the school.



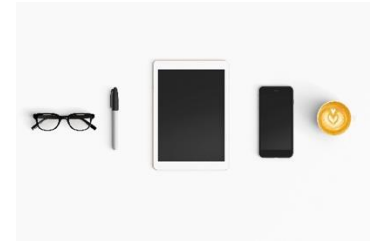
Tips for a Successful College Interview

Before Your Interview

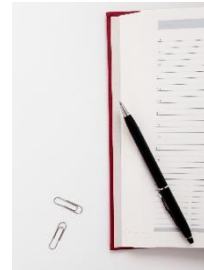


Research the college

Practice Common Interview Questions



Prepare Questions for the Interviewer





Tips for a Successful College Interview

During Your Interview



- ✓ Be **Punctual**
- ✓ **Make** Eye Contact
- ✓ **Smile** and Nod
- ✓ **Speak** Clearly and Confidently
- ✓ Be **Honest**
- ✓ **Listen** Actively





Tips for a Successful College Interview

After Your Interview

Say Thank
You!



Shake
Hands!

Reflect on your
experience!



Tips for a Successful College Interview

Sentence Starters

1. To Introduce Yourself:

"I'm a [Year] student at [high school] who is passionate about..."

2. To express your interest in the college:

"The opportunity to [activity or experience] at [college name] is what excites me most."

3. To answer a question about your interests:

"I'm particularly interested in [topic] because..."

4. To discuss your experiences:

"Through my [experience], I've developed skills in [skill 1], [skill 2], and [skill 3]."

5. To highlight your qualities:

"I'm proud of my ability to [skill] and have demonstrated this in





Good Luck!





Interview tips & tricks

Head office: 3 Pavilion Lane,
Strines, Stockport, Cheshire, SK6 7GH

Leeds office: Regus, Office 18.09, 67 Albion Street,
Pinnacle, 15th–18th Floors, Leeds, LS1 5AA

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Before the interview: preparation is key...

You should receive information in advance. If you aren't told, you can ask...

What
is the
format?

Is there
anything I
should bring
or prepare?

Who
will I be
meeting?

Does your
organisation
have a dress
code?

Where
should I
present
myself, who
should I
ask for?



Before the interview: preparation is key

For in-person interviews...

- Location, date and time
- Route and form(s) of transport
- Contingency time

For virtual interviews...

- Platform, app or software
- Camera and mic
- Interview space

For all interviews...

- Re-read any information about the job
- Re-read your application
- Identify a list of skills, experiences and prepare examples of your relevant experience
- Research the organisation.
What makes them unique?



During the interview... don't panic

**It's OK
to pause
& think**

**It's OK
to ask for
clarification**

**It's
(usually)
OK to have
notes**



During the interview... do ask questions

Do be prepared to ask your interviewer(s) questions.

Some examples:

- How do you induct and train new staff?
- What's your favourite part of your job?
- Can you tell me what a typical day would be like for me?
- If I were to be appointed, what are the routes to progression?
- How would your team describe the culture here?

If the interviewer(s) don't tell you, you should also ask about next steps following the interview – make sure you know whether there's another stage, when you will hear from them.





After the interview: make the most of the opportunity

Thank the interviewer(s)
for their time.



Reflect constructively
on your performance.



Sign out properly,
leave politely.



Add to your bank of future
questions and examples.



Follow up and ask
for feedback





If you get an offer...

Congratulations!

**Now make sure you
understand the details...**

Hours and location of work

Salary and benefits

Probation and notice period

It's OK to sleep on it and discuss with friends or family before you sign a contract or formally accept.



If you don't get an offer...

No problem. There may still be opportunities in the future. Ask them...

- if they will keep your CV on file?
- if they are likely to have other vacancies that you might be suitable for coming up in the future?
- if they'll consider you for other vacancies in the future?

Even if they've said they'll do these things, that shouldn't stop you from applying again if another suitable opportunity arises.





A few things to avoid...

**Don't be
late.**

**Don't forget
your smart
presentation**

**Don't be
rude.**

Any finally...

- Every interview is an opportunity to learn and improve.
- Getting the interview is an achievement in itself!





Any
questions...

